

Online Giving Instructions

NOTE: There are “ [Watch Help Video!](#)  ” icons on every screen within the Online Giving system. These are extremely helpful and explain/show the process of each instruction in a step by step manner.

- Once you have accessed the parish online account at sclparish.org, click on the leaf icon for Online Giving on the left or click on the path provided in the frequently asked questions.
- Click on “Sign Up for New Account”.
- Enter New User Registration information (name, address, email, etc.) (tab between fields). Click submit when complete).
- Before you can login and set up your donations, you have to validate your email address. To do this, open the email sent by Online Giving and click on the link.
- Reenter your ID and password in the appropriate space.
- Choose “My Payment Methods” to choose your method of payment. (i.e. bank account or credit card)
- Choose “Give a New Gift” on bottom right hand side to set up your donations. Donations can be given on a recurring or one-time basis.
- Once you have selected your funds you wish to donate to, click next/submit. You will be given a chance review your choices, then click confirm.

TIPS

Recurring gifts can happen anywhere from weekly to yearly. (i.e. Christmas – choose recurring gift on December 25 yearly)

One time gifts will only happen on that specified date.

Further questions/comments can be directed to Penny Weiss @ 314-843-3245, Ext. 300, or Tina Indelicato, Ext. 225.